

MEETING	Joint Planning Policy Committee
DATE	17 November 2017
NAME	Functions of the Joint Planning Policy Committee
PURPOSE	Provide information about the functions of the Committee and other relevant considerations
RECOMMENDATION	Note the content of the report
AUTHOR	Planning Policy Manager, Anglesey and Gwynedd Joint Planning Policy Unit

Introduction

1. The role of the Joint Planning Policy Committee was first established by agreement in 2011. It operated as a cross-boundary body making decisions on behalf of both Councils at key stages in the process, or to advise both Councils. The agreement relating to the Committee came to an end when the Joint Local Development Plan was adopted on 31 July 2017.
2. On 7 and 20 March 2017 Gwynedd's Cabinet and the Isle of Anglesey County Council's Executive Committee approved a proposal to continue to provide a joint planning policy service for the two authorities for a further five years. As a result, the two Councils agreed that there was sound basis to continue to provide joint planning policy service through the Joint Planning Policy Unit and the Joint Planning Policy Committee. A new agreement had been agreed and the two Councils will support the Committee for a further five years.

RELEVANT CONSIDERATIONS ABOUT THE AGREEMENT

The Joint Planning Policy Committee's functions

3. The functions of the Joint Planning Policy Committee need to relate to the work of the Joint Planning Policy Unit over the next 5 years and to the fact that we now have an adopted development plan.
4. The new agreement is very similar to the former 2011 agreement, which included responsibility to monitor and review the Plan. The Joint Planning Policy Committee's functions are included below, with the new functions underlined:
 - i. Accepting the Annual Monitoring Report and offering advice on it before it is submitted to both Councils.
 - ii. Adopt Supplementary Planning Guidance for the Joint Local Development Plan that are common to both Councils.
 - iii. To have responsibility for the review of the Joint Local Development Plan.
 - iv. To submit the review report and revised delivery agreement for the Joint Local Development Plan to both Councils for agreement.

- v. To have responsibility for revision of the Joint Local Development Plan and the submission of the revised Joint Local Development to both Councils for adoption.
 - vi. Accepting and advising on a draft levy charge list for public examination and on the Inspector's recommendations before it is submitted to the Cabinet / Executive Committee for a decision.
 - vii. Accepting and agreeing on an annual report about the joint governance and funding procedure.
 - viii. To appoint any panel or working group in order to assist the Committee to fulfil its functions.
5. With regard to any Supplementary Planning Guidance which affects the administrative area of only one Authority, these will be provided to the Joint Planning Policy Committee for information only. Formal consultation will be undertaken with the other Authority in these circumstances. An explanation will be provided within the Supplementary Planning Guidance outlining why it relates to the administrative area of only one Authority
 6. It is important to note that matters of adoption of any Review of the LDP will be reserved to each individual Council. Furthermore, matters relating to Scrutiny will be retained by each Authority.

Membership of the Joint Planning Policy Committee

7. The only change in terms of membership would be to remove the right to appoint Members as reserves. This would be consistent with the recent legislative changes imposed in relation to the membership of Planning Committees, where reserves are now prohibited by statute.

Standing Orders of the Joint Planning Policy Committee

8. The Standing Orders of the Joint Planning Policy Committee will be in accordance with Gwynedd Council's Constitution. There will be 7 members of each Authority on the Joint Committee with a quorum of 4 members. The Chair of the Committee will rotate every 2 years between each Authority. Isle of Anglesey will Chair the Joint Committee for the first two years. The same will apply to vice-chairs, with Gwynedd holding this role for the first two years.
9. Only appointed members of the Joint Planning Policy Committee may vote and the venue for the Meetings will rotate between Caernarfon and Llangefni, with meetings usually held every quarter.

Recommendation

10. That the Committee notes the content of the report.